

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

July 12, 2022

Call to order by Board President Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro
Charles Pallas
Matthew Vaccaro
Edmond Monti

Members Absent: James Campbell

Also Present: James Knipper, Superintendent
Laurel Spadavecchia, Business Administrator
Anthony Russo, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1. • Acceptance of Minutes of June 14, 2022, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Acceptance of Correspondence

- Approval by the New Jersey Department of Education of the Temporary Instructional Space off the cafeteria – Attachment 1.2
- Approval by the New Jersey Department of Education of the Temporary Instructional Space on the gym stage – Attachment 1.3
- Approval by the New Jersey Department of Education of the Toilet Room Facilities Pre-K and Kindergarten Classrooms Room 9–Attachment 1.4
- Approval by the New Jersey Department of Education of the Toilet Room Facilities Pre-K and Kindergarten Classrooms Room 11–Attachment 1.5

- Scholarship Thank You letter from Abigail Peguero – Attachment 1.6
- Scholarship Thank You letter from Nayab Chughtai – Attachment 1.7
- Scholarship Thank You letter from Ryan Tu – Attachment 1.8
- American Rescue Plan ESSER III Application Approval Letter – Attachment 1.9

Motion: Matthew Vaccaro
 Seconded: Edmond Monti
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Superintendent’s Report

Mr. Knipper thanked the custodial staff for the wonderful job they are doing to make our building look great. He announced that state reports have been completed. Hiring new staff for the upcoming year is almost complete. He also announced that 38 children went to the pool today with summer recreation and they will begin to take walking trips to the park starting tomorrow. Mr. David Vaccaro asked how many kids will go on this trip to which Mr. Knipper answered approximately 115.

Mr. Knipper and Mrs. Spadavecchia will meet with Ben Schaffer Recreation tomorrow regarding the installation of a new playground thanks to a donation from Pritkin Corporation and the YMCA.

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas
 Seconded: Edmond Monti
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for June 2022 for a total of \$365,986.42 –Attachment 2.1
2. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for July 2022 for a total of \$147,289.58 – Attachment 2.2

3. Resolved to approve the Check Register for the month of June 2022 for \$461,355.96 - Attachment 2.3
4. Resolved to approve the Payroll Check Register for June 16, 2022 for \$71,496.29, with gross pay wages of \$135,590.43 – Attachment 2.4
5. Resolved to approve the Payroll Check Register for June 30, 2022 for \$42,664.95, with gross pay wages of \$58,704.14 – Attachment 2.5
6. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for July 2022 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
7. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for July 2022 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
8. Resolved to approve check #1174 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$27,077.20 from the Milk and Lunch account for May 2022 meals.
9. Resolved to approve check #1175 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$14,858.08 from the Milk and Lunch account for June 2022 meals.
10. Resolved to approve the net change order in the amount of \$15,093.11 from Weatherproofing Technologies from original amount \$879,503.77 to an adjusted completed amount of \$864,410.66 with a balance due of \$205,941.88 upon final project close-out, retroactive to June 30, 2022 – Attachment 2.10
11. Resolved to approve Voyager Indemnity Insurance Company Private Commercial Flood Insurance Policy effective July 1, 2022 – July 1, 2023 – Attachment 2.11
12. Resolved to accept the grant award of the Elementary and Secondary Education Act (ESEA) application for Fiscal Year 2023 upon subsequent approval of the FY 2023 ESEA application in the following amounts: - Attachment 2.12

Title I Part A	\$85,873
Title I SIA Part A	\$20,000
Title II Part A	\$12,883
Title III	\$1,764
Title IV	\$10,000
Total Allocation	\$130,520

13. Resolved to accept the grant award of the Individuals with Disabilities Education Act (IDEA) application for Fiscal year 2023 of \$5,971 for Pre-School and \$104,065 for Basic allocations – Attachment 2.13

14. Resolved to approve the following insurance policies through Polaris Galaxy Insurance for the 2022-2023 school year:

Policy Type	Company	Cost
Property, Boiler & Machinery	SAIF	\$39,285
Environmental & EDP	SAIF	\$950
Crime	SAIF	\$315
General Liability & Auto	SAIF	\$7,906
School Board Legal & Excess	SAIF	\$13,706
Catastrophic Excess	NJUEP	\$12,500
NJ CAP Umbrella	Fireman's Fund	\$2,455
Travel Accident Policy	Gerber Insurance	\$187
Surety Bond: Spadavecchia	Selective	\$800
Surety Bond: Turner	Selective	\$1,000

15. Resolved to approve the Linkage Agreement Addendum for Summer 2022 ESY Classroom Rental between the Moonachie Board of Education and the South Bergen Jointure Commission – Attachment 2.15
16. Resolved to approve the carpet cleaning proposal from Only the Best Carpet Cleaning LLC for the 2022-2023 school year– Attachment 2.16
17. Resolved to approve J& J Gym Floors to buff and apply polyurethane coat to the gym floors – Attachment 2.17
18. Resolved to approve Pennetta Industrial Automation, LLC as the service provider for quarterly filter changes – Attachment 2.18
19. Resolved to renew Delta Dental as the dental provider for the period effective July 1, 2022 to June 30, 2024 – Attachment 2.19
20. Resolved to renew the Student Accident Coverage Proposal from Monarch Management Corporation for Mandatory Plan Annual Coverage and Catastrophic Plan Annual Coverage – Attachment 2.20
21. Resolved to approve check #1176 in the amount of \$1,431.00 from the Milk & Lunch Account to Payschools for the cafeteria workstation module, hosting, pin pad, and cash drawer key operations–Attachment 2.21
22. Resolved to approve check #1360 from the Payroll Agency Account for mentor fees to Danielle Abbruzzesi in the amount of \$550.00.
23. Resolved to approve the Special Education Tuition Agreement Extended School Year Summer 2022 between the Moonachie Board of Education and Bergen County Special Services Bleshman Regional Day School – Attachment 2.23
24. Resolved to approve, pursuant to the provision of Title 18A: 18A-42, the Moonachie Board of Education to continue to participate as a member of the South Bergen Workers Compensation Pool for the 2022-2023 school year.
25. Resolved to approve budgetary line-item transfers for June 2022 – Attachment 2.25

26. Resolved to accept the Treasurer’s Report for month ending June 2022 – Attachment 2.26
27. Resolved to accept the Report of the Secretary to the Moonachie Board of Education for month ending June 2022 – Attachment 2.27
28. Resolved to approve the quote from Cintas for the Annual Sprinkler Inspection at \$2,333.75 to include 8 systems and Fire Extinguisher Inspections at \$2,625.47 to include 35 total extinguishers and twelve units due for maintenance for the 2022-2023 school year - Attachment 2.28
29. Resolved to renew Pitney Bowes metered postage machine lease agreement for 5 years at \$103.20 per month – Attachment 2.29
30. Resolved to approve the Ritco Security Systems, Inc. Annual Cleaning, Testing and Inspection of the Fire Alarm System for 2022-2023 school year at \$260.00 – Attachment 2.30
31. Resolved to approve Monthly Transfer Report and Request for Approval of Transfers for the school year 2021-2022 – Attachment 2.31

3. Policy

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the submission of the Student Safety Data System and accept the 2021-2022 Incidents Report on Violence, Vandalism, Substances, Weapons, and HIB Confirmed for Report Period 2: January 1- June 30, 2022 – Attachment 3.1
2. Resolved to approve the submission of the 2021-2022 School Register Summary Data Collection through the NJ Homeroom online platform to satisfy school enrollment and attendance reporting requirements – Attachment 3.2
3. Resolved to approve the submission of the New Jersey Department of Education Equivalency Application – Attachment 3.3
4. Resolved to approve the following, Abolished, Revised & New Policies:

P1648.14	Safety Plan for Healthcare Settings in School Buildings	Abolished
P1648.15	Recordkeeping for healthcare settings in School Buildings	New
P2415.04	Title I – District Wide Parent & Family Engagement	Revised
P2415.50	Title I – School Parent & Family Engagement	New
P2416.01	Postnatal Accommodations for Students	New
P2417	Student Intervention & Referral Services	Revised
P3161	Examination for Cause	Revised
P4161	Examination for Cause	Revised
P7410	Maintenance & Repair	Revised
R7410	Maintenance & Repair	Revised
P8420	Emergency & Crisis Situations	Revised
P 9320	Cooperation with Law Enforcement Agencies	Revised
R9320	Cooperation with Law Enforcement Agencies	Revised

4. Personnel

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve professional consulting fees and data coordinator services not to exceed \$6,000.00 for Jason Diaz for additional duties of data gathering and input as well as assisting with state reports for the 2022-2023 school year.
2. Resolved to approve Romina Grishaj as Part-Time Aide at an hourly rate of \$14.00 effective August 31, 2022 for the 2022-2023 school year, pending outcome of the Criminal History Background Screening.
3. Resolved to approve Tenzin Gelek as Substitute Custodian at an hourly rate of \$16.00 effective June 21, 2022, pending outcome of the Criminal History Background Screening.

5. Curriculum

Motion:

Seconded:

Action taken:

6. Facilities

Discussion items: Trees

Mr. David Vaccaro announced there are some trees near the school that may be sick or dead, however the Board will investigate to determine whether the trees are on school or town property. Also, he noted that in the same area are overgrown bushes that need to be trimmed back as well as the sidewalk which has been uplifted and is uneven. Mrs. Spadavecchia will contact the school architect to see if we have any land surveys and will report back to the Board.

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1.

2.

3.

4. Resolved to approve the list of Items Being Discarded – Attachment 6.1

7. Old Business

Motion:

Seconded:

Action taken:

8. New Business

Motion:

Seconded:
Action taken:

9. Information Items

1. Average monthly attendance from 6/1/22 – 6/30/22 - Attachment 9.1
2. Monthly report of attendance officer for the month ending June 2022 Attachment 9.2
3. School Year Attendance Report – Attachment 9.3

10. Discussion Items None.

11. Public Comments None.

Open: 6:58 p.m.

Closed: 6:59 p.m.

Mr. Monti congratulated Mr. Knipper and his staff for a very nice graduation ceremony. Mr. Tony Cirillo also congratulated everyone for their hard work in making the ceremony an excellent event.

12. Adjournment 6:45 p.m.

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

Respectfully Submitted,

Laurel Spadavecchia

Laurel Spadavecchia, Business Administrator/Board Secretary